

MyAerospace MSP Contracts & Reporting Training

Honeywell

Objectives

- **Report usage**
- **Make payments**
- **View invoices**
- **Manage contracts**

Log Into MyAerospace

Honeywell MyAerospace

HOME PRODUCTS SPARES & REPAIRS SUPPORT SERVICE PROGRAMS GOVERNMENT SERVICES CONTACT US

→ Honeywell.com → Honeywell MyAerospace

MyAerospace Products & Services

New User? Register Here

Welcome to the Honeywell my Aerospace Portal. If you're an existing portal user, login to access Order Status, product availability and other registered user content.

What Do We Offer?
Reliable Engines, Cutting Edge avionics and safety devices and more...
[View All Products & Services](#)

Sign In

Honeywell ID: 1

Password: 2

3

Remember my ID on this computer

Forgot Honeywell ID? [Look Up](#)

Don't have Honeywell ID? [Register](#)

[Honeywell ID Management](#)

Synthetic Vision

Honeywell's Synthetic vision technology provides a 3-D view of the surrounding terrain, obstacles and runways fused with advanced symbology.

[More Information](#)

Aerospace Catalog

Honeywell's catalog of more than 100,000 parts and systems is available for viewing online as well as download.

[Access the Aerospace catalog](#)

Zing™ Intelligent Monitoring

An intelligent monitoring network that connects operators to their Aircraft.

[Sign Up](#)

Into the Blue

The quarterly convergence of industry information, technology and real-world solutions for airline operators.

[More Information](#)

BendixKing™

Cutting edge avionics for general aviation enthusiasts.

[BendixKing.com](#)

Adrian's Corner

Visit Adrian Paul's blog, Customer & Product Support Vice President.

[Visit Blog](#)

Honeywell.com/myaerospace

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1. From the MyAerospace log in page, type in your Honeywell ID.
2. Type in your password.
3. Click on the Sign In button.

Access Service Programs

MyAerospace Products & Services

4. Click on Service Programs.

Welcome to the Honeywell my Aerospace Portal. If you're an existing portal user, login to access Order Status, product availability and other registered user content.



What Do We Offer?

Reliable Engines, Cutting Edge avionics and safety devices and more...



[View All Products & Services →](#)

Popular Destinations

Order Status **New!**
Request Quote
Product Catalog
Champs (Warranty)
Flight Support Services
Repair Capabilities

Tech Pubs
Submit PO
Training Solutions
Navigation database
Engine Maintenance
Repair Findings

MyAerospace

Welcome, Cindy

[Logout](#)

Synthetic Vision

Honeywell's Synthetic vision technology provides a 3-D view of the surrounding terrain, obstacles and runways fused with advanced symbology.

[More Information](#)



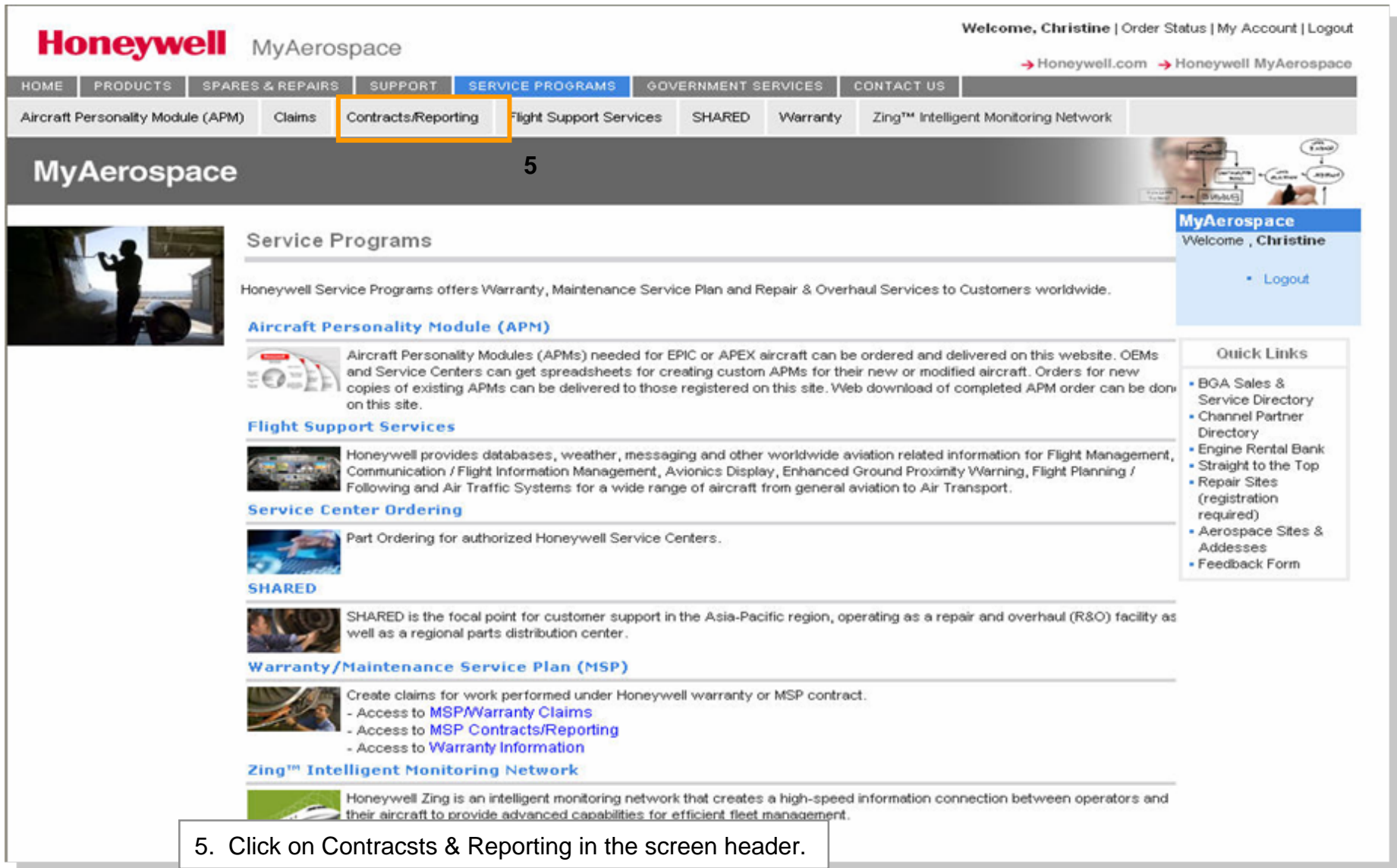
Aerospace Catalog

Honeywell's catalog of more than 100,000 parts and systems is available for viewing online as well as download.

[Access the Aerospace catalog](#)



Accessing Contracts and Reporting



Honeywell MyAerospace

Welcome, Christine | Order Status | My Account | Logout

→ Honeywell.com → Honeywell MyAerospace

HOME PRODUCTS SPARES & REPAIRS SUPPORT **SERVICE PROGRAMS** GOVERNMENT SERVICES CONTACT US

Aircraft Personality Module (APM) Claims **Contracts/Reporting** Flight Support Services SHARED Warranty Zing™ Intelligent Monitoring Network

MyAerospace

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Service Programs

Honeywell Service Programs offers Warranty, Maintenance Service Plan and Repair & Overhaul Services to Customers worldwide.

Aircraft Personality Module (APM)

Aircraft Personality Modules (APMs) needed for EPIC or APEX aircraft can be ordered and delivered on this website. OEMs and Service Centers can get spreadsheets for creating custom APMs for their new or modified aircraft. Orders for new copies of existing APMs can be delivered to those registered on this site. Web download of completed APM order can be done on this site.

Flight Support Services

Honeywell provides databases, weather, messaging and other worldwide aviation related information for Flight Management, Communication / Flight Information Management, Avionics Display, Enhanced Ground Proximity Warning, Flight Planning / Following and Air Traffic Systems for a wide range of aircraft from general aviation to Air Transport.

Service Center Ordering

Part Ordering for authorized Honeywell Service Centers.

SHARED

SHARED is the focal point for customer support in the Asia-Pacific region, operating as a repair and overhaul (R&O) facility as well as a regional parts distribution center.

Warranty/Maintenance Service Plan (MSP)

Create claims for work performed under Honeywell warranty or MSP contract.

- Access to [MSP/Warranty Claims](#)
- Access to [MSP Contracts/Reporting](#)
- Access to [Warranty Information](#)

Zing™ Intelligent Monitoring Network

Honeywell Zing is an intelligent monitoring network that creates a high-speed information connection between operators and their aircraft to provide advanced capabilities for efficient fleet management.

MyAerospace
Welcome, Christine
• Logout

Quick Links

- BGA Sales & Service Directory
- Channel Partner Directory
- Engine Rental Bank
- Straight to the Top
- Repair Sites (registration required)
- Aerospace Sites & Addresses
- Feedback Form

5. Click on Contracts & Reporting in the screen header.

Report Usage

The screenshot shows the Honeywell MyAerospace user interface. At the top, there is a navigation bar with links for HOME, PRODUCTS, SPARES & REPAIRS, SUPPORT, SERVICE PROGRAMS, GOVERNMENT SERVICES, and CONTACT US. Below this is a secondary navigation bar with links for PRODUCT PERSONALITY MODULE (APM), CLAIMS, CONTRACTS/REPORTING, FLIGHT SUPPORT SERVICES, SHARED, WARRANTY, and ZING™ INTELLIGENT MONITORING NETWORK. The main content area is titled 'MyAerospace' and 'Welcome to Honeywell Aerospace Contracts/Reporting'. It features three main sections: 'REPORT MONTHLY USAGE', 'INVOICES', and 'Manage My Invoices'. The 'REPORT MONTHLY USAGE' section includes a sub-link 'Report Monthly Usage' which is highlighted with an orange box. The 'INVOICES' section includes 'View Open Invoices' and 'View Closed Invoices'. The 'Manage My Invoices' section includes 'View Expiring Contracts' and 'View Expired Contracts'. A sidebar on the left contains links for 'Manage My Claims', 'New Claim', 'Manage My Authorizations', 'New Service Authorization', and 'Search'. A sidebar on the right contains links for 'Edit my page' and 'Logout'.

NOTE: When navigating in MyAerospace, use the navigation buttons provided. Do NOT use the Browser back button. From this screen you can navigate to Report usage, Invoices or Contract information by using the menu on the left side of the screen or by clicking on a link in the center of the screen.

1. To report usage, click on the Report Monthly Usage link in the center of the screen.

- View Expiring Contracts
- View Expired Contracts

Report Usage

- HOME
- PRODUCTS
- SPA
- AIRCRAFT PERSONALITY MO
- View Invoices
- Manage My Contracts
- Make Payment
- Report Usage

2. Click on the Report Usage link to the right of the invoice line to open the reporting form.

MyAerospace Welcome, Aeroportaleight | Order Status | My Account | Logout
→ Honeywell.com → Honeywell MyAerospace

AREAS & REPAIRS | SUPPORT | SERVICE PROGRAMS | GOVERNMENT SERVICES | CONTACT US

MODULE (APM) | CLAIMS | CONTRACTS/REPORTING | FLIGHT SUPPORT SERVICES | SHARED | ZING™ INTELLIGENT MONITORING NETWORK | WARRANTY

MyAerospace

Report Usage List

Results 1 of 4 Number of Results per Page 20

<u>Invoice No.</u>	<u>Legacy Invoice No.</u>	<u>Contract No.</u>	<u>Legacy Contract No.</u>	<u>Period</u>	<u>Type</u>	<u>Account</u>	<u>Invoice Amount</u>	<u>Report Usage</u>
70192422		440023507		July/2008	Monthly	E Z FLYER	\$1,206.70	Report Usage
70192428		440023591		July/2008	Monthly	E Z FLYER	\$0.00	Report Usage
70192434		440024368		July/2008	Monthly	E Z FLYER	\$0.00	Report Usage
70192440		440024559		July/2008	Monthly	E Z FLYER	\$0.00	Report Usage

Report Usage

MyAerospace

Report Usage List

[Back to ReportUsage List](#)

NOTE: Cycles information is only recorded if you are being billed by cycles for your contract. Do not fill in cycles if you are not billed by cycles.

Your APU will be billed by the aircraft hours entered and you will not need to update your APU usage on this form

Invoice No. 70192422

Contract No. 440023507

Invoice Period July/2008

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[Item Platform1](#)

[Minute-Hour Conversion Table](#)

Platform S/N F9E.125

Platform Name FAL CON 900EX

Begin TSH 0.0

End TSH

27.00

3

Usage Hours

27.00

4

Engine 1

Material S/N: P-112496 Part/Material: 3060000-4

Alt Type Select

7

Position 1

Alt S/N

8

Begin TSH 25

6

Begin CSH: 0.0

Alt Part/Material

End TSH: 27

End CSH: 0.0

Alt Hours

9

Usage Hours 2.0

Usage Cycles 0.0

Alt Cycles

Maintenance Service Plan (MSP)

Engine Hour Conversion Table

Minutes	Tenth of an Hour
1-6	0.1
7-12	0.2
13-18	0.3
19-24	0.4
25-30	0.5

- Fill in the end time for each platform.
- The system will calculate the total usage hours.
- Click on the Minute-Hour Conversion Table link for a reference table if needed.
- Fill in the End hours for reach engine and the system will calculate the total usage.
- Select Alt Type by using the drop down arrow in the Alt Type field.
- Enter you rental engine serial number in the Alt SN field.
- Enter the rental engine usage in hours in the Alt Hours field.
- Scroll down the screen to continue reporting usage.

[Close](#)

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Report Usage

Engine3

Material S/II: P-112498 Part/Material: 3060000-4 Alt Type: Select

Position: 3 Alt S/II:

Begin TSH: 25 Begin CSII: 0.0 Alt Part/Material:

End TSH: 27 End CSII: 0.0 Alt Hours:

Usage Hours: 2.0 Usage Cycles: 0.0 Alt Cycles:

APU4

Material S/II: P-446 Part/Material: 3800188-2 Alt Type: Select

Alt S/II:

Begin TSH: 0 Begin CSII: 0.0 Alt Part/Material:

11 End TSH: 2 End CSII: 0.0 Alt Hours:

Usage Hours: 0.0 Usage Cycles: 0.0 Alt Cycles:

12

11. For APU's fill in hours only if your APU is billed by operating hours.
12. Click on the Continue button.

Report Usage

Report Usage List

[Back to ReportUsage List](#)

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Aftermarket Programs Invoice

Phoenix, AZ
Attn: MSP Administration

PLEASE REMIT PAYMENT FOR THE TOTAL

Wire Transfers:

Honeywell
JPMorgan Chase
Four Chase Metrotech Center
Brooklyn, NY 11245
Account #9102597771
ABA#0210-0002-1
SWIFT CODE CHASUS33

JPMorgan
Attn: Honeywell Lockbox 93078
131 S Dearborn - 6th Floor
Chicago, IL 60603

P.O. Box: 93078
Chicago IL 60673 - 3078

NotesDetails

No Records found

In order to complete the REPORT USAGE process, you must click on the SUBMIT button on this page.

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[Print](#)

[Modify Usage](#)

[Submit](#)

[Close](#)

Terms: Payment in U.S. dollars due upon receipt

Item Platforms

Platform S/II	Registration No.	Begin TSH	End TSH	Usage Hours
F9E.125	N988H	0.0	2.0	2.0

Materials Usage Details

Eng Pos	MaterialS/II	Begin TSH	End TSH	Usage Hours	Begin CSH	End CSH	Usage Cycles	Alt S/II	Alt Hours	Alt Cycles	Eff Hour Rate	Eff Cycle Rate	Flat Rate	Amount
1	P-112496	25.0	27.0	2.0	0.0	0.0	0.0				\$185.95	\$0.00	\$0.00	\$371.90
2	P-112497	25.0	27.0	2.0	0.0	0.0	0.0				\$185.95	\$0.00	\$0.00	\$371.90
3	P-112498	25.0	27.0	2.0	0.0	0.0	0.0				\$185.95	\$0.00	\$0.00	\$371.90
	P-446	0.0	0.0	0.0	0.0	0.0	0.0				\$0.00	\$0.00	\$0.00	\$0.00

Total Invoice: \$1,115.70

NotesDetails

No Records found

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14

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[Print](#)

[Modify Usage](#)

[Report Next Month's Usage](#)

[Close](#)

Make a Payment

- View Invoices
- Manage My Contracts
- Make Payment 1**
- Report Usage

1. To make a payment, click on Make Payment in the left menu.
2. You can select one, multiple, or all invoices for payment.
3. Click on Pay Now after making the selection.

Payment List

Invoices Available For Payment

Check the boxes for the invoices you want to pay, then click "Pay Now".

<u>Invoice No.</u>	<u>Legacy Invoice No.</u>	<u>Contract No.</u>	<u>Legacy Contract No.</u>	<u>Period</u>	<u>Type</u>	<u>Account</u>	<u>Invoice Balance</u>	<input type="checkbox"/>
70072385	921029	1122001345	21660	April/2008	Monthly	ABC Company	\$367,694.10	<input type="checkbox"/>
70085561	925361	1122001334	22382	April/2008	Monthly	ABC Company	\$609,020.30	<input type="checkbox"/>
70097918	945689	1122001460	24875	April/2008	Monthly	ABC Company	\$18,886.77	<input type="checkbox"/>
70106376	958318	1122004607	26121	Feb/2008	Monthly	ABC Company	\$3,120.00	<input type="checkbox"/>
70106381	958319	1122001786	26121	Mar/2008	Monthly	ABC Company	\$3,120.00	<input type="checkbox"/>
70114167	958318	1122006678	26121	Sep/2008	Interest	ABC Company	\$250.80	<input type="checkbox"/>
70114242	958319	1122001787	26121	Sep/2008	Interest	ABC Company	\$204.64	<input type="checkbox"/>

Select All

Pay Now

3

Make a Payment

Selected Invoice List

Please note that the total amount cannot exceed \$100,000.
If your invoices total more than the maximum limit, please group them into smaller amounts. **4**

<u>Invoice No.</u>	<u>Legacy Invoice No.</u>	<u>Contract No.</u>	<u>Legacy Contract No.</u>	<u>Account</u>	<u>Invoice</u>
70192428		440023591		E Z FLYER	

Payment Option

Card Type Existing Card New Card **6**

Please enter your phone or email for future correspondence regarding this payment.

Day Time Phone (e.g. 1234567890)

Existing Card(s) **5**

- XXXXXXXXXXXXX1111
- XXXXXXXXXXXXX1881
- XXXXXXXXXXXXX5100
- XXXXXXXXXXXXX8431
- XXXXXXXXXXXXX2222

4. The total amount of payment cannot exceed \$100,000.
5. If a credit card is on file, the credit card information will be visible at the bottom at the screen for verification prior to making the payment.
6. To add a new card, click on the button to the left of New Card. For security reasons, credit card information will not transfer from CHAMPS to MyAerospace. You will need to enter and save your credit card information here.
NOTE: Credit Card information can also be added, deleted or changed through My Accounts at any time. This is accessible from the MyAerospace home page.

Make a Payment New Credit Card

<u>Invoice No.</u>	<u>Legacy Invoice No.</u>	<u>Contract No.</u>	<u>Legacy Contract No.</u>	<u>Account</u>	<u>Invoice Balance</u>
70106376	958318	1122004607	26121	ABC Company	\$3,120.00
					Total Invoice \$3,120.00

Payment Option

Card Type

Existing Card New Card

Please enter your phone or email for future correspondence regarding this transaction

Day Time Phone

(e.g. 1234567890)

New Card

Save Card Yes No

Credit Card

Credit card number

Expiration Date

Name as it appears in the card

Billing Address 1

Billing Address 2

Country

State/Province

City

Zip Code

Primary card

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7. After filling in the required information, click on Make Payment.

Payment Confirmation

ell MyAerospace

Welcome, Aeroportaleight | Order Status | My Account | Logout

→ Honeywell.com → Honeywell MyAerospace

SPARES & REPAIRS SUPPORT SERVICE PROGRAMS GOVERNMENT SERVICES CONTACT US

le (APM) Claims Contracts/Reporting Flight Support Services SHARED Warranty Zing™ Intelligent Monitoring Network

MyAerospace

Payment List

Payment Confirmation

Card Number: XXXXXXXXXXXXX1111
Amount Billed: \$97.16
Transaction No.: Y18A0FCBA463
Date: 10/15/2008

You have paid these Invoices

Invoice No.	Legacy Invoice No.	Contract No.	Legacy Contract No.	Account	Invoice Amount
70192428		440023591		E Z FLYER	\$97.16

Total Invoice \$97.16

VeriSign

8 **Print**

9 **Close**

8. The system will provide a confirmation of your payment. To print the confirmation, click on the Print button.
9. Click on the Close button to close the screen.

View Invoices

Honeywell

Honeywell

Welcome, Cindy | Order Status | My Account | Logout

HOME PRODUCTS SPARES & REPAIRS SUPPORT SERVICE PROGRAMS GOVERNMENT SERVICES CONTACT US

Aircraft Personality Module (APM) Claims Contracts/Reporting Flight Support Services SHARED Warranty Zing™ Intelligent Monitoring Network

- View Invoices **1**
- Manage My Contracts
- Make Payment
- Report Usage

MyAerospace

Invoice

Open Closed Search

2

Invoice List

Results 1 of 13

Number of Results per Page 30

Invoice No.	Legacy Invoice No.	Contract No.	Legacy Contract No.	Period	Type	Account	Invoice Amount
1122001345	898754	440027274	22401	July/2007		ABC Company	\$486.40
1122001234	921029	440027269	21660	April/2008	Monthly	ABC Company	\$367,694.10
1122001456	925361	440027273	22382	April/2008	Monthly	ABC Company	\$609,020.30
1122004567	945689	440027292	24875	April/2008	Monthly	ABC Company	\$18,886.77
1122001786	958318	440025817	26121	Sep/2008	Interest	ABC Company	\$250.80
1122005678	958319	440025817	26121	Sep/2008	Interest	ABC Company	\$204.64
1122001787	958318	440025817	26121	Sep/2008	Interest	ABC Company	\$253.87
1122006789	921029	440027269	21660	Sep/2008	Interest	ABC Company	\$18,858.17
1122001788	925361	440027273	22382	Sep/2008	Interest	ABC Company	\$31,235.23

1. By clicking on View Invoices in the left menu you will see all of your Open invoices.

2. You can also view closed invoices and search for invoices by clicking on the appropriate tab.

NOTE: The system change has created new numbers, but you can still find information using the legacy numbers.

3. Click on the invoice number in the Invoice Number column to see the invoice.

View Open Invoices

6

[Back to Open Invoice List](#)

NOTE: When working in MyAerospace do not use the Browser back button to return to a previous screen. Use the navigation buttons, such as Back to Open Invoice List, to return to a previous screen.

Aftermarket Programs Invoice

Phoenix, AZ
Attn: MSP Administration

Phone: (602) 3
Fax: (602) 368
Federal Tax ID

PLEASE REMIT PAYMENT FOR THE TOTAL AMOUNT (IN U.S. DOLLARS ON U.S. BANK) TO:

Wire Transfers:

Honeywell
JPMorgan Chase
Four Chase Metrotech Center
Brooklyn, NY 11245
Account #9102597771
ABA#0210-0002-1
SWIFT CODE CHASUS33

Express Mail Payments:

Honeywell
JPMorgan
Attn: Honeywell Lockbox 93078
131 S Dearborn - 6th Floor
Chicago, IL 60603

Checks:

Honeywell
P.O. Box: 9307
Chicago IL 606

Invoice Details

Account: ABC Company
Contract No.: 7765489
Address: PO box 1010
Anytown, AL 67896
USA

INVOICE CONTACT:
Phone:
Fax:

Invoice No.: 1122001234
Invoice Period: April/2008
Invoice Amount: \$ 367,694.10
Amount Paid: \$ 0.00
Balance Due: \$ 367,694.10

Terms: Payment in U.S. dollars due upon receipt

Item Platforms

Platform S/II

ABC30001

- To print the invoice, click on the Print button at the bottom of the screen.
- To close the invoice, click on the Close button.
- To return to the Invoice list, click on Back to Open Invoice List.

Notes/Details

No Records found

4

5

[Print](#) [Close](#)

View Closed Invoices

The screenshot shows the Honeywell MyAerospace user interface. At the top left is the Honeywell logo. On the top right, it says "Welcome, Cindy | Order". Below this is a navigation menu with tabs: HOME, PRODUCTS, SPARES & REPAIRS, SUPPORT, SERVICE PROGRAMS (highlighted), GOVERNMENT SERVICES, and CONTACT US. Underneath are more specific service categories: Aircraft Personality Module (APM), Claims, Contracts/Reporting (highlighted), Flight Support Services, SHARED, Warranty, and Zing™ Intelligent Monitoring Network. On the left side, there is a sidebar menu with options: View Invoices (highlighted), Manage My Contracts, Make Payment, and Report Usage. The main content area displays "MyAerospace" and "Invoice 7". Below this, there are three tabs: "Open", "Closed" (highlighted with an orange box), and "Search". Underneath the tabs is the heading "Invoice List" and a message: "No records found for the selection".

7. Click on the Closed tab to view Closed invoices. In this example, you see that there are not any closed invoices.

Quick Search Invoices

MyAerospace

Invoice

Open Closed **Search** 1

Select Search Type Quick Search Advanced Search 2

Search Select Search Type 3

Select Search Type
Invoice No
Legacy Invoice Number
Contract No
Legacy Contract Number
Period
Type
Account 4

Invoice List

Enter search criteria

NOTE: Period = Invoice Date

1. Click on the Search tab to search for specific invoices.
2. Using Quick Search, you can search by one type.
3. Click on the drop down arrow in the Search Type field.
4. Select the type by clicking on it. The screen will change providing fields for the search information. This example shows search by a date range.
5. Click on the calendar icons to select the dates.
6. A calendar will open. Select the date by clicking on it.
7. After selecting the From and To dates, click on the Search button.

MyAerospace

Invoice

Open Closed **Search** 6

Select Search Type: Quick Search Advanced Search

Search **Period** From **5** To **Search** 7

(mm/dd/yyyy)

Invoice List

Enter search criteria above to view results

August						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
						31

Quick Search for Invoices

MyAerospace

Invoice

Open Closed Search

Select Search Type: Quick Search Advanced Search

Search Period From 08/25/2008

(mm/dd/yyyy)

Invoice List

Results 1 of 2

Invoice No.	Legacy Invoice No.	Contract No.	Legacy Contract No.
70114167	958318	440025817	26121
70114242	958319	440025817	26121

Invoice Details

Invoice List

Back to Search Results 10

Aftermarket Programs Invoice

Phoenix, AZ
Attn: MSP Administration

PLEASE REMIT PAYMENT FOR THE TOTAL AMOUNT (IN U.S. DOLLARS ON U.S. BANK) TO:

Wire Transfers:

Honeywell
JPMorgan Chase
Four Chase Metrotech Center
Brooklyn, NY 11245
Account #9102597771
ABA#0210-0002-1
SWIFT CODE CHASUS33

Express Mail Payments:

Honeywell
JPMorgan
Attn: Honeywell Lockbox 93078
131 S Dearborn - 6th Floor
Chicago, IL 60603

Invoice Details

Account: ABC Company
Contract No.: 7765489
Address: PO box 1010
Anytown, AL 67896
USA

Contact: Invoice No 1122001234
Phone: Invoice Period: September/2008
Fax: Invoice Amount: \$ 250.80
Amount Paid: \$ 0.00
Balance Due: \$ 250.80

Amount Paid	Outstanding Balance	Compound Balance	Interest %	Interest Due
\$0.0	\$3120.0	\$3370.8	1.5	\$250.8

9 Print Close

8. MyAerospace will return a list of the invoices that meet the search criteria. To view a specific invoice, click on the invoice number.

9. You can print the invoice using the print button at the bottom of the screen.

10. Click on Back to Search Results to return to the list.

Advanced Search for Invoices

MyAerospace

Invoice

Open Closed Search

Select Search Type: Quick Search Advanced Search 1

2 Invoice No.
Contract No.
Legacy Invoice No.
Legacy Contract No.

3 Period (mm/dd/yyyy) From To

4 Type Select
Account Select
Select
Annual
Minimum Billing
Interest
Monthly
Upgrade
Transfer

5

Invoice List

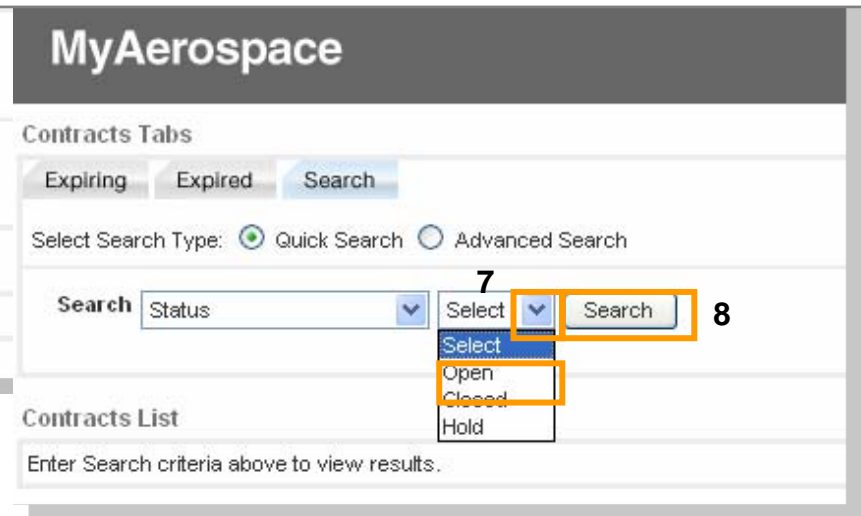
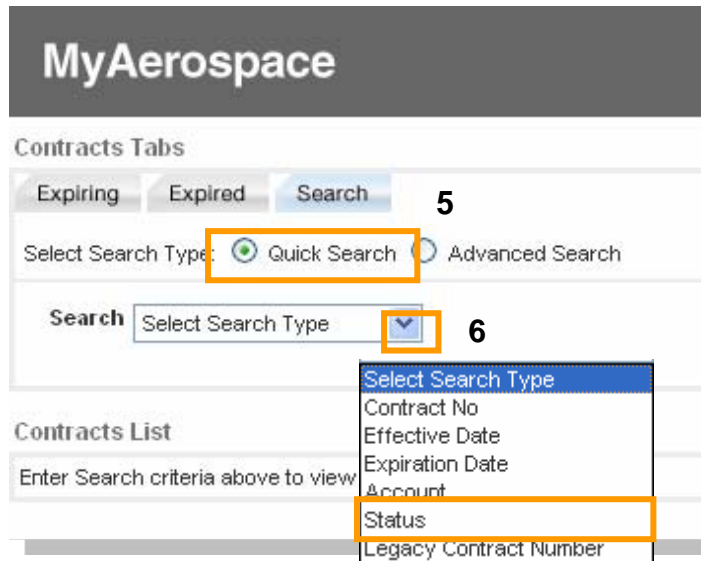
Enter search criteria above to view results

1. Advanced Search allows you to search by multiple parameters.
 2. You can search by either legacy or new Invoice and contract numbers.
 3. You can also search by time period.
 4. And you can select Type of Contract.
 5. After entering the information into the Search fields, click on the Search button.
- MyAerospace will return a list of invoices that meet the search criteria.

Manage Contracts



1. Click on Manage My Contracts in the left menu to see summaries of your contracts.
2. The screen defaults to the Expiring tab. In this example, there are not any expiring contracts.
3. To see Expired Contracts, click on the Expired tab.
4. To search for contracts, click on the Search tab.
5. Quick Search allows you to search by a single type.
6. Click on the drop down arrow in the Select Search Type field and select the type by clicking on it.
7. The screen will change to allow you to further define the type. 8. In this example, we are searching by Status. Click on the drop down arrow in the Status field and make a selection by clicking on it.
8. Then click on the search button.



View Contract Summaries

Contracts List

Results 1 of 14 Number of Results per Page 30

<u>Contract Ilo.</u>	<u>Legacy Contract Ilo.</u>	<u>Effective Date</u>	<u>Expiration Date</u>	<u>Account</u>	<u>Status</u>	
440027255	1234552	01/26/2001	02/19/2010	ABC Company	Open	Rate Escalation
440027269	1234589	02/01/2003	02/01/2013	ABC Company	Open	Rate Escalation
440027273	1223458	01/19/2004	01/19/2014	ABC Company	Open	Rate Escalation
440027274	1234444	12/28/2003	10/26/2012	ABC Company	Open	Rate Escalation
440027287	1234555	11/30/2005	11/30/2015	ABC Company	Open	Rate Escalation
440027290	1234666	01/06/2006	01/06/2011	ABC Company	Open	Rate Escalation
440027292	9 1234777	09/29/2006	09/29/2011	ABC Company	Open	Rate Escalation

A list of contracts is returned. Click on rate escalation to see any rate escalations associated with the contract.
9. Click on the contract number to view the contract.

View Contract Summaries

Contracts List

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Contract Details

Contract No.: 440027292
Effective Date: 09/29/2006
Expiration Date: 09/29/2011

Admin: SUSAN McADAMS
Phone:
Email:
Fax:

Account: ABC Company
Address: PO box 1010
Anytown, AL 67896
Phone: 555-555-5555
Fax: 444-444-4444

Covered Platforms

[→ Platform Search](#)

Platform S/II	Platform Name	Registration No.	Last Reported TSH	Platform S/II Last Reported CSII	Operator Account
MS1234	MAKER SERIES 100	A-10001	0.0	0.0	ABC Company
MS1235	MAKER SERIES 100	A-10002	0.0	0.0	ABC Company
MS1236	MAKER SERIES 100	A-10003	0.0	0.0	ABC Company
MS1237	MAKER SERIES 100	A-10004	0.0	0.0	ABC Company
MS1238	MAKER SERIES 100	A-10005	0.0	0.0	ABC Company

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Covered Materials

[→ Materials Search](#)

Material S/II	Part/No. Material	Engine Position	Program Code	Begin Date	End Date	Last Reported TSH	Last Reported CSII	Platform S/II	Effective Hour Rate
9999	ABC30001		FMP	09/29/2006	09/29/2011	0.0	0.0		\$0.00

10. Contract details for the selected contract are now visible. To search for specific platforms or part number in the contract use the Platform search link or the Materials search link.

11. You can print the contract information by clicking on the print button. Click on Close to close the page.

12. Click on Back to Search Results to return to the contracts list.

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Notes

No Records found

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